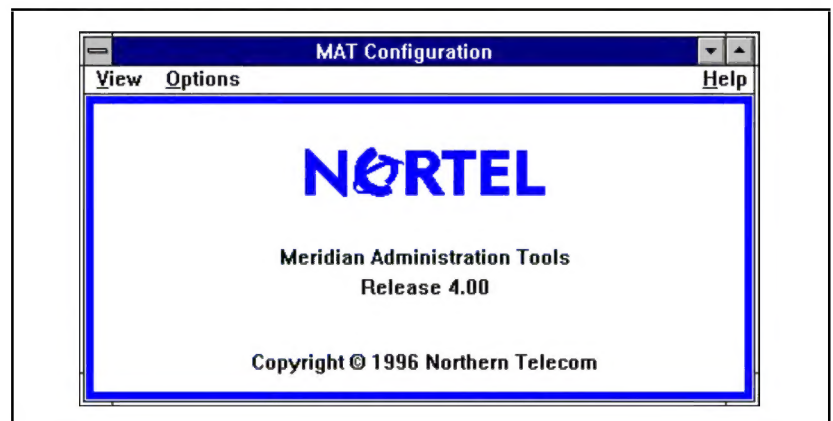

System and User Configuration

This chapter provides detailed instructions for defining your MAT system and MAT user access. Only MAT system administrators have authorization to perform these tasks.

In “Configuration Overview” on page 35, you learned how to access the MAT Configuration window shown below. This window provides access to:

- configure your MAT System
- configure Sites (covered in “Site Configuration” on page 53)
- configure Users
- configure User Sites

Figure 6
MAT Configuration window

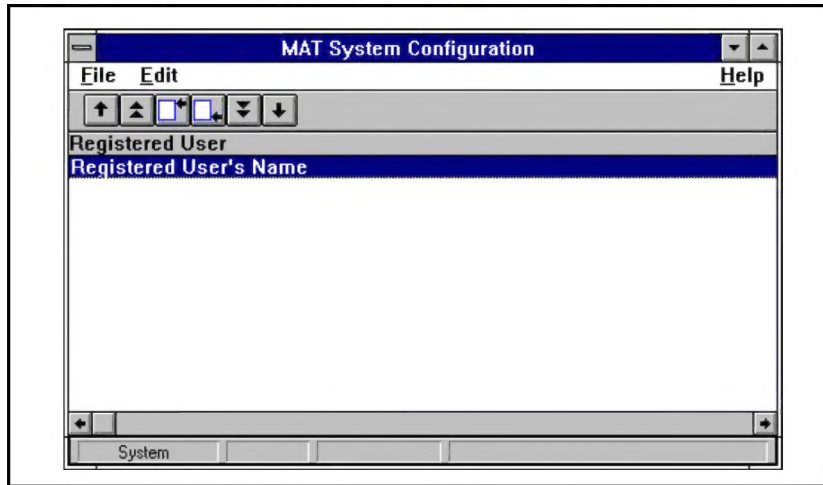


Configuring the MAT System

Configuring the MAT System involves identifying the MAT Registered Owner and System Administrator. Follow these instructions to enter MAT System information:

- 1 Open the View menu in the MAT Configuration window.
- 2 Select **MAT System**. The MAT System Configuration window appears.

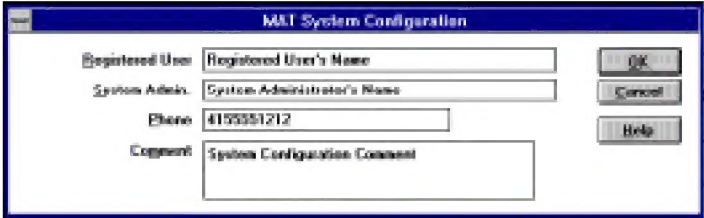
Figure 7
MAT System Configuration window



The window displays identifying information about the MAT system, including the Registered User's name, and the System Administrator's name and phone number.

- 3 Double-click on the highlighted line. The MAT System Configuration dialog opens.

Figure 8
System Configuration dialog



The image shows a screenshot of the 'MAT System Configuration' dialog box. It has a title bar with the text 'MAT System Configuration'. Inside the dialog, there are four labeled text input fields: 'Registered User' with the placeholder text 'Registered User's Name', 'System Admin.' with the placeholder text 'System Administrator's Name', 'Phone' with the placeholder text '4155551212', and 'Comment' with the placeholder text 'System Configuration Comment'. To the right of these fields are three buttons: 'OK', 'Cancel', and 'Help'.

- 4 Enter the name of the Registered User and the System Administrator. Enter the System Administrator's telephone number, including area code. Enter comments that you wish to store as part of this information.
- 5 Click on **OK** to save the information and return to the MAT System Configuration window. Click on **Cancel** to return without saving your work.

MAT System Configuration menus

The MAT System Configuration window provides several menus for performing related tasks. This section describes these menus and their contents.

File menu

The File menu enables you to print the MAT System Configuration information, or exit from MAT System Configuration.

Print

Click on **Print** to activate a window that displays a print preview of the configuration information. Open that window's File menu and select **Print** to print the previewed information. This will access the MAT Report Generator function window from which you can print the information. Use the following commands to manipulate this output.

Report Generator File menu

Save as: This menu item saves the current file with a new name.

Summary: This menu item provides a dialog showing the number of lines and the number of pages in the file.

Print: Click on **Print** to activate a window that displays a print preview of the configuration information. Open that window's File menu and select **Print** to print the previewed information.

Printer Setup: This menu item activates the Windows Printer Setup window.

Exit: Click on **Exit** to exit MAT System Configuration and return to the MAT Configuration window.

Report Generator Search menu

Find: This menu choice provides a dialog which allows you to search for text in the file. Enter the text of interest in the box and click on **OK**. MAT searches for the text and highlights it.

Find again: This menu choice finds the next occurrence of the text found using **Find**.

Exit

Click on **Exit** to exit MAT System Configuration and return to the MAT Configuration window.

Edit menu

The Edit menu enables you to manipulate the MAT System information that you enter in the MAT System Configuration window.

Undo

Click on **Undo** to reverse your previous action. The word following Undo in the menu indicates the previous action (for example, **Undo Update**). Clicking on **Undo Undo** reverses the immediately preceding Undo action.

Cut / Copy / Paste

Use **Cut** and **Copy** to place a copy of selected information in the Windows Clipboard. Use **Cut** to delete the selected information from the window work area as well. (It is not deleted from the database until you save the file.) Use **Paste** to put information stored on the Clipboard into the window work area. Since multiple identical entries within a site are *not* allowed, the **Paste** operation is limited to pasting data between sites.

Update

Update performs operations on the currently selected entry. **Update** displays the selected entry, ready for modification.

Help menu

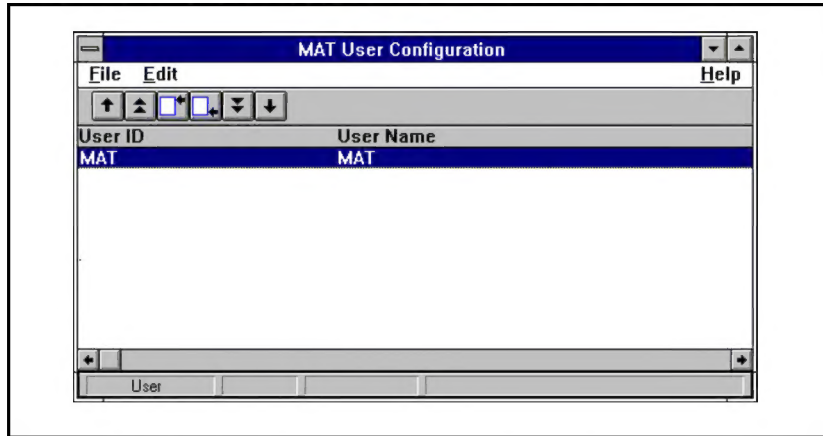
The Help menu provides access to MAT on-line information, using the standard Windows Help interface, which includes a list of Contents, a Search facility, and a tutorial on how to use Help.

Configuring Users

Follow these instructions to enter MAT User information:

- 1 Open the View menu in the MAT Configuration window.
- 2 Select **Users**—the MAT User Configuration window appears.

Figure 9
MAT User Configuration window



The window displays identifying information about each defined user, including User ID, User Name, and Job Title.

- 3 To update an existing user's information, double-click on the appropriate line.

To add a new user, open the Edit menu and select **Add**. The MAT User Information dialog opens.

Figure 10
MAT User Information dialog



The image shows a screenshot of the 'MAT User Information' dialog box. It has a title bar with the text 'MAT User Information'. Inside the dialog, there are several text input fields and two checkboxes. The fields are labeled: 'Name' (with 'MAT' entered), 'Job Title' (with 'MAT System Administrator' entered), 'Phone Number' (empty), 'MAT User ID' (with 'MAT' entered), 'Password' (with 'MAT' entered), and 'Comment' (empty). To the right of the 'MAT User ID' and 'Password' fields are two checkboxes: 'User Disabled' (unchecked) and 'System Administrator' (checked). On the far right of the dialog are three buttons: 'OK', 'Cancel', and 'Help'.

- 4 Type the requested information, using the <Tab> key to move from field to field. Notice that there are two check boxes, labeled User Disabled and System Administrator.

Click on the **User Disabled** box to disable an existing user without deleting the user from the system.

Note: As a security feature, and only after six consecutive unsuccessful logon attempts, MAT automatically disables a user and marks the User Disabled box. The system administrator can re-enable the user by deselecting the User Disabled box.

Click on the **System Administrator** box to grant this user full system administrator privileges.

Note: It is recommended that at least two MAT user IDs have system administrator privileges. If one user ID becomes disabled, the system administrator can use the second ID to access the system and re-enable the disabled ID.

For security purposes, it is also recommended that you change the default User ID ("MAT") and password ("MAT").

- 5 Click on **OK** to save the information and return to the MAT User Configuration window. Click on **Cancel** to return without saving your work. Click on **Help** for on-line information about this task.

Repeat steps 3 through 5 for each MAT user on your system.

MAT User Configuration menus

The MAT User Configuration window provides menus for performing tasks related to configuring users.

File menu

The File menu enables you to print MAT User Configuration information, or exit from the MAT User Configuration.

Print

Click on **Print** to activate a window that displays a print preview of the configuration information. Open that window's File menu and click on **Print** to print the previewed information.

Exit

Click on **Exit** to exit MAT User Configuration and return to the MAT Configuration window.

Edit menu

The Edit menu enables you to manipulate the MAT User information.

Undo

Click on **Undo** to reverse your previous action. The word following Undo in the menu indicates the previous action (for example, **Undo Paste**). Clicking on **Undo Undo** reverses the immediately preceding Undo action.

Cut / Copy / Paste

Use **Cut** and **Copy** to place a copy of selected information in temporary storage (on the Windows Clipboard). Use **Cut** to delete the selected information from the window work area as well. (It is not deleted from the database until you save the file.) Use **Paste** to put information stored on the Clipboard into the window work area. Since multiple identical entries within a site are *not* allowed, the **Paste** operation is limited to pasting data between sites.

Add / Update /Delete

Add, **Update**, and **Delete** perform operations on the currently selected entry. To select more than one entry for deletion, hold down the <shift> key while selecting additional entries. **Add** creates a new empty entry and makes it available for editing. **Update** displays the selected entry, ready for modification. **Delete** deletes the selected entry or entries, after prompting for confirmation.

Help menu

The Help menu provides access to MAT on-line information, using the standard Windows Help interface, which includes a list of Contents, a Search facility, and a tutorial on how to use Help.

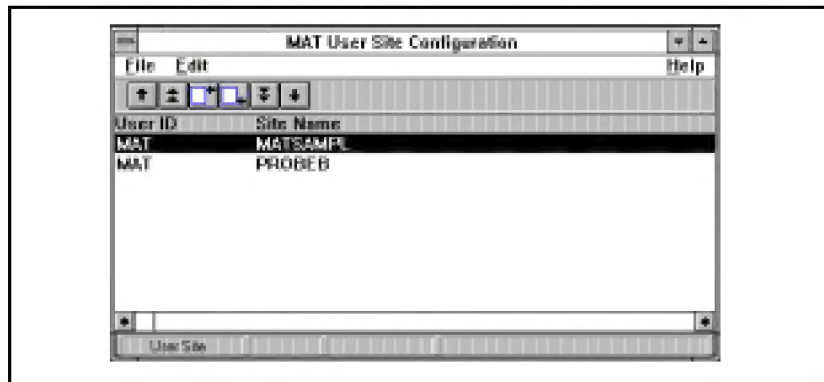
Configuring User Sites

Configuring User Sites is the process of specifying MAT access privileges for each MAT user at a particular MAT site. For each MAT module at the site, the user may have read privileges, write privileges, or both. Read privileges permit the user to use a module. Write privileges permit the user to make changes in a module. Read privileges are automatically specified when Write privileges are specified.

Follow these instructions to enter MAT User Site information:

- 1 Open the View menu in the MAT Configuration window.
- 2 Select **User Site**. The MAT User Site Configuration window appears.

Figure 11
MAT User Site Configuration window



The window displays identifying information about each defined User Site association, including user ID and Site Name.

- 3 To update an existing User Site association, double-click on the appropriate line.

To add a new User Site association, open the Edit menu and click on **Add**. The MAT User Site Information dialog opens.

Figure 12
User Site Information dialog

The dialog box is titled "MAT User Site Information". It contains two drop-down menus at the top: "MAT User ID" with a list containing MAT, MCR, NAIEM, and PAUL; and "Site Name" with a list containing CDR, CTSTA, EARTH, and LALA. Below these is a section titled "Site Module Privileges" which contains a table of modules and their associated Read and Write privileges.

Module	Read	Write
MAT Site Configuration	☒	☒
Station Admin.	☒	☒
CPND	☒	☒
Traffic Analysis	☒	☒
Communications Supervisor	☒	☒
MAT History File	☒	☒
Scheduler	☒	☒
Terminal Emulation	☒	☒
Call Accounting	☐	☐
Call Tracking	☒	☒

At the bottom of the dialog are four buttons: OK, Cancel, Cust. Pswds., and Help.

- 4 To create a new User Site association, click to select the MAT User ID and Site Name.

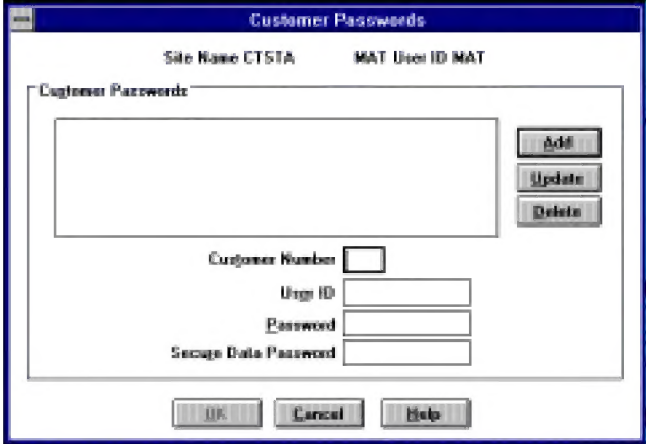
To create a new User Site association for which the MAT User ID and/or Site Name do not yet exist, simply type the appropriate values in the empty boxes.

If you are updating an existing User Site association, its MAT User ID and Site Name already appear in the boxes. Click to select them from the drop-down lists.

- 5 For each MAT Site Module, click to select read and/or write privileges.

- 6 Click on **Cust. Pswds** to display the Customer Passwords dialog.

Figure 13
Customer Passwords dialog



Use this dialog to enable a selected MAT user at a site to communicate with the Meridian 1 using the specified Meridian 1 Customer Number, User ID, and Password.

Only one User ID is allowed for each customer on the Meridian 1. User ID is the same as Login Name on the Meridian 1. If this option is not turned on in LD17, nothing goes into the user ID box.

The Customer Password list box displays existing Meridian 1 User IDs and Passwords for the specified MAT User ID.

- a Enter the correct information for Customer Number, User ID, Password, and Secure Data Password. Use the <Tab> key to move from box to box.
- b Click on **Add** to create a new Customer Password. Click on **Update** to update an existing Customer Password. Click on **Delete** to remove an existing Customer Password.

- c When you have completed assigning Meridian 1 passwords for this MAT user, click on **OK** to save your work and return to the MAT Site User Information dialog. Click on **Cancel** to return without saving your work. Click on **Help** for on-line information about this task.

Note: The separate User ID for a particular customer is the Login Name feature introduced in X11 Release 19.

- 7 Click on **OK** to save the MAT User Site associations. Click on **Cancel** to exit without saving your work. Click on **Help** for on-line information about this task.

Repeat these steps for each valid combination of MAT User ID and Site Name on your system.

MAT User Site Configuration menus

The MAT User Site Configuration window provides menus for performing related tasks. This section describes these menus and their contents.

File menu

The File menu enables you to print MAT User Site Configuration information, or exit from MAT User Site Configuration.

Print

Click on **Print** to activate a window that displays a print preview of the configuration information. Open that window's File menu and click on **Print** to print the previewed information.

Exit

Click on **Exit** to exit MAT User Site Configuration.

Edit menu

The Edit menu enables you to manipulate MAT User Site information.

Undo

Click on **Undo** to reverse your previous action. The word following Undo in the menu indicates the previous action (for example, **Undo Paste**). Clicking on **Undo Undo** reverses the immediately preceding Undo action.

Cut/ Copy / Paste

Use **Cut** and **Copy** to place a copy of selected information in temporary storage (on the Windows Clipboard). Use **Cut** to delete the selected information from the window work area as well. (It is not deleted from the database until you save the file.) Use **Paste** to put information stored on the Clipboard into the window work area. Since multiple identical entries within a site are *not* allowed, the **Paste** operation is limited to pasting data between sites.

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